



# Overview & Scrutiny Committee

No Direct Ward Relevance

19th December 2007

## 8. QUARTERLY PERFORMANCE MONITORING – JULY- SEPTEMBER 2007

(Report of Borough Director)

### 1. Purpose of Report

To report on aspects of the Council's overall performance.

### 2. Recommendation

**The Committee is asked to RESOLVE that**

**the verbal update on key performance indicators for the period July – September 2007 be noted and commented upon.**

### 3. Financial, Policy and Legal Implications

#### Financial

3.1 There are no financial implications for the Council.

#### Policy

3.2 The Council's Corporate and performance plan makes a clear commitment to improve the way in which priority actions are planned and to improve the way in which performance is managed, including setting Service Standards.

#### Legal

3.3 Under the Local Government Act 1999, Redditch Borough Council is obliged each year to publish a Best Value Performance Plan by 30th of June. This contains, amongst other things, details of performance against a range of Performance Indicators.

#### Risk

3.4 Without adequate performance management the Council cannot review its performance at a corporate or service level adequately.

# Overview & Scrutiny

## Committee

19th December 2007

### Report

#### 4. Background

- 4.1 All performance indicators are included on the Council's electronic Performance Management System, showing our current and historic performance and comparisons with other District Councils as provided by the Audit Commission. This is accessible through the Council's intranet and enables Members and Officers to have access to regular information in a more visual format.
- 4.2 Members of the Chairs' Steering Committee considered the current, reporting/monitoring arrangements for the first time in August 2005 and subsequently at further rounds of meetings during 2005/06. Members endorsed the Quarterly Performance Report format and selected Basket of Performance Indicators and noted the clarification of the role of Members in analysing and monitoring performance information.
- 4.3 There were sound reasons for developing the current framework. Officers wished to avoid presenting, bulky and sometimes ill-defined information which could make interpreting and acting on this information difficult. Furthermore, Officers were seeking to involve Members in analysing both national and local indicators, which were better defined. Quarterly reporting looks to drive improvement based on organisational need and local priorities.

#### 5. Key Issues

##### Basis of Quarterly Reporting

- 5.1 In moving the agenda forward, the Council looked to address the following:-
- a) Retaining a tighter focus at a corporate level – with a clearly defined number of PIs reported and monitored.
  - b) Developing capacity for Directorates to strengthen performance management by focusing on service plan commitments.
  - c) Creating opportunities to automate the reporting of performance information using TEN software.
  - d) Continuing to monitor all BVPI's at a Member level at least annually.
  - e) The development of links to how the Council is performing in its key delivery projects.

# Overview & Scrutiny

## Committee

19th December 2007

### Member Role

- 5.2 Member involvement in monitoring performance for the remainder of the year will involve:

Quarter	Period	Member Group	Purpose of reporting.
1	Oct – Dec	February Overview and Scrutiny Committee and/or Portfolio holder	<i>Receive RAG (Red, Amber and Green) Report Analyse Corporate Basket</i>
2	Jan - Mar	May Overview and Scrutiny Committee	<i>Approve Service Plans Draft BVPP</i>

### The Corporate basket.

- 5.3 The Corporate basket comprises indicators covering a wide range of Council activity.
- 5.4 They will be the focus of corporate level performance management and will be received by CMT and Members on a quarterly basis.

### Best Value Performance Indicators

- 5.5 There continues to be a requirement to collect, calculate and collate all statutory BVPI's as well as a number of useful optional indicators, even though they may be excluded from the Corporate Basket.
- 5.6 Officers undertook a comprehensive analysis of these indicators to determine their scope, purpose, limitations and trend. A review was undertaken on how targets had been determined and projected, and on any difficulties in collating the data. This assisted in collecting and presenting information for the current performance system.
- 5.7 Members will be reassured to know that it is not the case that revising the reporting frequency for some BVPIs from quarterly to annually should lead to a decline in the Council's ability to collect and calculate them.

### Comprehensive Performance Assessment

- 5.8 This process forms an integral part of the Council's CPA Direction of Travel Assessment

# Overview & Scrutiny

Committee

19th December 2007

---

6. **Conclusion**

The report provides Members with an opportunity to review the Council's performance on a quarterly basis.

7. **Background Papers**

The details to support the information provided within this report are held by Corporate Strategy.

8. **Consultation**

There has been no consultation other than with relevant Borough Council Officers.

9. **Author of Report**

The author of this report is Chris Smith (Borough Director), who can be contacted on extension 3250 (e-mail [chris.smith@redditchbc.gov.uk](mailto:chris.smith@redditchbc.gov.uk)) for more information.

10. **Appendix**

CMT Basket - Quarterly Performance Monitoring – July – September 2007